

## Module II - Foreign trade procedures

### Chapter 6 – Import

### Chapter 7 – Export

## Module III - Annexes

### Chapter 8 – Legislation and other Relevant Information

### Documents TCE

### Cape Verde dispatchers list

## Where is it available?

The Trade Manual can be found:

In digital format, through the address:  
[www.governo.cv/manualdocomercio](http://www.governo.cv/manualdocomercio) and also through  
the following QRCode.



In physical format, for public consultation, it can be  
found at the national library and academic institutions.



# Manual do Comércio Externo

Governo de Cabo Verde

## The Foreign Trade Manual



## What is the Foreign Trade Manual?

This project is a consequence of the implementation of some measures of the Trade Facilitation Agreement, namely the Single Window of Foreign Trade (JUCE) project.

The Foreign Trade Manual is not just another basic document on Foreign Trade, it is a complete product with everything that is essential to the area of Import, Export and Transit of goods, as well as the legislation that supports it.

It is an easy to read and quick to understand document, aimed at public and private entities working in the area of foreign trade, economic operators, as well as citizens in general.

## Purpose of the Foreign Trade Manual

The Foreign Trade Manual arises from the need to implement trade facilitation measures to improve the business environment. Its main objective is:

- Guide the economic operator in obtaining information about the processes and procedures relating to the import, export and transit of Goods;
- Create a tool that governs, supports and organizes foreign trade;
- Strive for Transparency and agility when it comes to obtaining information for your business;
- Have a single point of information;
- Combine security with the facilitation of your activities.



The Manual of Commerce also allows the economic operator, and not only, to get to know the commercial policy instruments that the Government of Cape Verde makes available for their business.

## Advantages of the Foreign Trade Manual

The Handbook of Commerce allows you to:

- Greater speed and quality of information;
- Improvement of the investment climate;
- Have a single point of information;
- Bringing information services closer to users;
- Greater User Satisfaction;
- Greater Transparency in the Provision of Public Services;
- Improvement of the Business Environment;
- Citizen-Friendly Public Administration;
- Higher quality of service.



## Structure of the Foreign Trade Manual

The Trade Manual is divided into three complementary modules, following the following structure:

- **Module I - Fundamentals and strategies of international trade**
  - **Chapter 1** - Introduction
  - **Chapter 2** - Trade Relations - International Agreements and Treaties
  - **Chapter 3** - Commercial Contracts
  - **Chapter 4** - Main Institutions/Bodies operating in foreign trade
  - **Chapter 5** - Basic Information on Foreign Trade